

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of January 16th, Open Minutes

1. **Call to Order**

Treasure Weffelmeyer called the open meeting to order of the North Jefferson County Ambulance District Board of Directors to order at **6:15 pm**

2. **Roll Call**

Director's Present, Secretary Cowley, Director Kays, Vice Chair Davis, Director Hennessey, Treasure Weffelmeyer, Director Kirchhofer

Absent: N/A

Late Arrival: N/A

In Attendance:

Staff: Chief Guinn, Captain Ohara, Paramedic Hutchings

Guests: Robert Sweeney

3. **Pledge of Allegiance**

Treasurer Weffelmeyer led the Pledge of Allegiance

4. **Approval of Agenda**

Motion to approve the agenda as presented by Director Kays and Seconded by Secretary Cowley. All in Favor:

Director Kays—Yea

Vice Chair Davis--Yea

Secretary Cowley--Yea

Director Hennessey—Yea

Treasurer Weffelmeyer—Yea

5. **Open Minutes December 16th 2022**

Motion to approve the Open Minutes of December 16th, 2022, by Secretary Cowley and Seconded by Director Kays. All in Favor:

Director Kays—Yea

Vice Chair Davis--Yea

Secretary Cowley--Yea

Director Hennessey—Yea

Treasurer Weffelmeyer—Yea

6. **Executive Minutes**

N/A

7. **Public Forum- N/A**

- a. No public in attendance

8. **Local 2665-Union Update**

- a. Captain O'Hara and Paramedic Hutchings advised everything is going great.

9. **Chief's Report**

- b. Communications: Chief advised they have opened the training room up to the public to use the area for meeting and we have two groups signed up to use it. He further advised the district finished 2022 with 3700 calls, with a time on task analysis on a 15 hour work day the operation personnel are busy 60.74% of the 15 hours.

10. Old Business

- a. Swearing in of new board member
- b. Nomination will be held off till after the April elections.
- c. Open and approve high bid for sale of 2015 Tahoe, 2 bids were opened and tied, Chief was instructed to contact both bidders and ask them both to rebid as they tied. Chief was given authority to approve the higher of the two for the sale of the vehicle.
- d. Chief advised 6817 had to be moved to a different body shop to handle the repairs and foster coach advised we have been assigned 2 VIN #'S.

11. New Business

- a. Chief presented a quote from Stryker for the purchase of new Lucas 3 CPR machines with preventative maintenance programs. Motion by director kay's and Seconded by Director Hennessey roll call vote.:

Director Kirchhofer --Yea	Director Kays—Yea	Vice Chair Davis--Yea
Secretary Cowley--Yea	Director Hennessey—Yea	Treasurer Weffelmeyer—Yea

- b. Chief advised on the purchase of High-Fidelity Simulation Manikins at a rate up to \$150,000.00. Motion by Secretary Cowley and Seconded by Director Kays: Roll Call Vote:

Director Kirchhofer --Yea	Director Kays—Yea	Vice Chair Davis--Yea
Secretary Cowley--Yea	Director Hennessey—Yea	Treasurer Weffelmeyer—Yea

- c. Motion by Secretary Cowley and Seconded by Vice Chair Davis to approve the 2021-2022 amended budget as presented by the accountant. Roll Call Vote:

Director Kirchoffer --Yea	Director Kays—Yea	Vice Chair Davis--Yea
Secretary Cowley--Yea	Director Hennessey—Yea	Treasurer Weffelmeyer-Yea

12. Business & Financial Reports

- a. Balance Sheet of Accounts
- b. General Checking \$1,272,379.02
- c. Investments \$1,241,000.00
- d. Total Combined **\$2,513,379.02**
- e. Money Market (0935) \$500.00
- f. Capital Projects \$25,000.00
- g. Capital Projects Invest \$4,606,839.03
- h. Debit Service \$664,366.35
- i. Total Bond Accounts **\$5,296,205.38**
- j. Balance Sheet
- k. Current Budget

13. Uncollectible Report December 2022 **\$2,119.40**

Motion by Vice Chair Davis and Seconded by Director Kays to approve the uncollectible report in the amount of **\$2,119.40**. Roll Call Vote:

Director Kirchhofer --Yea	Director Kays—Yea	Vice Chair Davis--Yea
Secretary Cowley--Yea	Director Hennessey—Yea	Treasurer Weffelmeyer—Yea

14. Approval of District Bills for December 2022 including payrolls of 12/2/2022, 12/16/2022 & 12/30/2022 in the amount of \$448,513.57

Motion by Director Kays and Seconded by Secretary Cowley to approve the bills for December 2022 including payrolls of 12/2/2022, 12/16/2022 and 12/30/2022 in the amount of \$448,513.57. Roll Call Vote:

Director Kirchhofer --Yea	Director Kays—Yea	Vice Chair Davis--Yea
Secretary Cowley--Yea	Director Hennessey—Yea	Treasurer Weffelmeyer—Yea

15. Motion to close open and open closed by Secretary Cowley and Seconded by Vice Chair Davis, at the request of Chairperson Hloben and Director Kays, at this time Director Kays requested the Chief and Attorney leave the room. Roll Call Vote:

Director Kirchhofer --Yea	Director Kays—Yea	Vice Chair Davis--Yea
Secretary Cowley--Yea	Director Hennessey—Yea	Treasurer Weffelmeyer—Yea

16. Motion to adjourn with nothing to report out at 6:56 pm by Vice Chair Davis and Seconded by Secretary Cowley. All in Favor.

(SEAL)

ATTEST _____

ATTEST _____