

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of May 15th, Open Minutes

1. **Call to Order**

The meeting was called the open meeting to order of the North Jefferson County Ambulance District Board of Directors to order at **6:15 pm**

2. **Roll Call**

Director's Present: Secretary Cowley, Vice Chair Davis, Director Rider, Chairperson Weffelmeyer, Treasurer Kirchhofer

Absent: Director Hennessey

Late Arrival: N/A

In Attendance:

Staff: Chief Guinn, CMO Walter, Kyle Moyers, Andrew Willson

Guests: Robert Sweeney, Rachel Walter

3. **Pledge of Allegiance**

The Board led the Pledge of Allegiance

4. **Approval of Agenda**

Motion to approve the agenda as presented with amendments adding G. under new business by Vice Chair Davis and Seconded by Treasurer Kirchhofer All in Favor:

Director Hennessey—Absent

Vice Chair Davis—Yea

Director Kirchhofer--Yea

Secretary Cowley--Yea

Treasurer Weffelmeyer—Yea

Director Rider--Yea

5. **Open Minutes April 17th, 2023**

Motion to approve the Open Minutes of April 17th, 2023, by Vice Chair Davis and Seconded by Director Rider. All in Favor:

Director Hennessey—Absent

Vice Chair Davis—Yea

Director Kirchhofer--Yea

Secretary Cowley--Yea

Treasurer Weffelmeyer—Yea

Director Rider--Yea

6. **Executive Minutes**

N/A

7. **Public Forum- N/A**

- a. No public in attendance

8. **Local 2665-Union Update**

- a. Chief Guinn advised he had just spoken with Steward Boehm, and all is going well.

9. **Chief's Report**

- b. Communications: Chief advised the legislation to fix Jeffco 911 funding has passed the House & Senate and has been sent to the Governor's desk to be signed.

10. Old Business

- a. The Oleo lighting system has been installed at 2 house and upgraded at 1 house.
- b. Chief advised the LED project is moving forward and the Advanced EAP program had been implemented.
- c. TASC, we have received a bill from TASC stating this will bring our account current. We are discussing this as we were told the account was settled when they released monies to Paylocity.

11. New Business

- a. Chief advised on the need to purchase three Lucas Cardiopulmonary Resuscitation Devices to ensure continuity and time care of our cariad arrest patients. These will be deployed to High Ridge Fire House 1, 2 and 3. The district will own the devices and an agreement will be executed between the districts as approved by legal. Motion by Vice Chair Davis and Seconded by Treasurer Kirchhofer Roll Call Vote:

Director Hennessey—Absent	Vice Chair Davis—Yea	Director Kirchhofer--Yea
Secretary Cowley--Yea	Treasurer Weffelmeyer—Yea	Director Rider--Yea

- b. Approval to purchase 4 new powered Stryker stair chairs with trading in our old machines for total of \$ Motion by Director Rider and Seconded by Vice Chair Davis roll call vote.:

Director Hennessey—Absent	Vice Chair Davis—Yea	Director Kirchhofer--Yea
Secretary Cowley--Yea	Treasurer Weffelmeyer—Yea	Director Rider--Yea

- c. Chief asked to be approved up to \$9,000 for the purchase of a scissor lift from Fabick up to \$9,000. Motion by Secretary Cowley and Seconded by Vice Chair Davis: Roll Call Vote:

Director Hennessey—Absent	Vice Chair Davis—Yea	Director Kirchhofer--Yea
Secretary Cowley--Yea	Treasurer Weffelmeyer—Yea	Director Rider--Yea

- d. Approval of the amended and updated Board By-Laws. Motion by Director Rider and Seconded by Treasurer Kirchhofer Roll Call Vote:

Director Hennessey—Absent	Vice Chair Davis—Yea	Director Kirchhofer--Yea
Secretary Cowley--Yea	Treasurer Weffelmeyer—Yea	Director Rider--Yea

- e. Approval of the Conflict-of-Interest Resolution. Motion by Vice Chair Davis and Seconded by Secretary Cowley Roll Call Vote:

Director Hennessey—Absent	Vice Chair Davis—Yea	Director Kirchhofer--Yea
Secretary Cowley--Yea	Treasurer Weffelmeyer—Yea	Director Rider--Yea

a.

12. Business & Financial Reports

- a. Balance Sheet of Accounts
- b. General Checking \$715,496.96
- c. Investments \$2,723,000.00
- d. Total Combined **\$3,438,496.96**
- e. Money Market (0935) \$82,951.18
- f. Capital Projects \$25,000.00

- g. Capital Projects Invest \$4,022,592.93
- h. Debit Service \$644,724.97
 - a. Balance Sheet
 - b. Current Budget

13. **Uncollectible Report April 2023 \$26,020.69**

Motion by Vice Chair Davis and Seconded by Secretary Cowley to approve the uncollectible report in the amount of **\$26,020.69** Roll Call Vote:


Director Hennessey—Absent	Vice Chair Davis—Yea	Director Kirchhofer--Yea
Secretary Cowley--Yea	Treasurer Weffelmeyer—Yea	Director Rider--Yea


14. **Approval of District Bills** for April 2023 including payrolls of 4/7/203 & 4/21/2023 in the amount of **\$273,927.33**. Motion by Treasurer Kirchhofer and Seconded by Vice Chair Davis to approve the bills for April 2023 including payrolls of 4/7//203 & 4/21/2023 in the amount of **\$273,927.33**. Roll Call Vote:

Director Hennessey—Absent	Vice Chair Davis—Yea	Director Kirchhofer--Yea
Secretary Cowley--Yea	Treasurer Weffelmeyer—Yea	Director Rider--Yea

15. **Motion to adjourn** by Vice Chair Davis and Seconded by Director Rider to adjourn at 6:34 pm All in Favor:

Director Hennessey—Absent	Vice Chair Davis—Yea	Director Kirchhofer--Yea
Secretary Cowley--Yea	Treasurer Weffelmeyer—Yea	Director Rider--Yea

ATTEST  _____

ATTEST  _____