

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of May 20th, 2024, Open Minutes

1. Call to Order

The open meeting was called to order of the North Jefferson County Ambulance District Board of Directors to at 6:15 pm

2. Roll Call

Director's Present, Secretary Cowley, Vice Chair Davis, Chairperson Weffelmeyer, Treasurer Kirchhofer, Director Hennessey, Director Rider

Absent: N/A

Late Arrival: N/A

In Attendance:

Staff: Chief Guinn, Business Manager Wilson, CMO Walter, Captain's Boehm & O'Hara, Crew Lead Jones, Paramedics McCarver, Croy, Molkenbur, Downs

Guests: Leemar Scott

3. Pledge of Allegiance

The Pledge of Allegiance was led by the Chairperson.

4. Approval of Agenda

Motion to approve the agenda as presented by Secretary Cowley and Seconded by Vice Chair Davis. All in Favor:

Director Hennessey—Yea Vice Chair Davis—Yea Treasurer Kirchhofer--Yea

Secretary Cowley--Yea Chairperson Weffelmeyer--Yea Director Rider--Yea

5. Open Minutes 3/18/2024

Motion to approve the Open Minutes of March 18th, 2024, by Secretary Cowley and Seconded by Vice Chair Davis. All in Favor: Roll Call

Director Hennessey—Yea Vice Chair Davis—Yea Treasurer Kirchhofer--Yea

Secretary Cowley--Yea Chairperson Weffelmeyer--Yea Director Rider--Yea

6. Public Forum- N/A

- a. No one addressed the board when offered.

7. Local 2665-Union Update

- b. Steward Boehm advised the board everything is going well and there is no issues.

8. Chief's Report

- a. Communications: Chief advised they have received several communications from the community expressing thanks for the AED program and all of the CPR/AED training that are happening along with it. He further advised they had one member of the community which made a social media post about the corner facing HWY 30 and the hill along 30. The gentlemen came in and the Chief and he had a good conversation and resolved his concerns.

9. Old Business

- a. Chief advised all documents to be executed are completed, and MOGAAT will soon be an option for diversifying some of our investments.

10. New Business

- a. Marketing report for April presented by Chief, continued movement forward with our interactions.
- b. Swearing of New Board Members Kathy Hennessey and Kurt Weffelmeyer was performed.
- c. Elections of officers: Nomination by Kurt Weffelmeyer for Desi Kirchhofer to be Chairperson, Seconded by Rebecca Cowley no other nominations for Chairperson, nominations closed.
Nomination for Vice Chair: Nomination by Rebecca Cowley for Diana Davis to remain Vice Chair, Seconded by Chairperson Kirchhofer, no other nominations, nominations Closed. Nominations for Treasurer by Rebecca Cowley for Jessica Rider to be Treasurer and Seconded by Vice Chair Davis, no other nominations, nominations closed, Nominations for Secretary by Vice Chair Davis for Rebecca Cowley to be Secretary, Seconded by Chairperson Kirchhofer no other nominations, nominations closed.
- d. Chief presented the Lagers L6 platform, with the district purchasing 100% years of service, Rule of 80, 3-year Computation and 0% from the employee. The current pension plan would freeze as it currently is. The funds brought in from the pension tax will be directed to Lagers, and the district will budget the additional amount out of General on an annual basis plus enough to start building a reserve in the line item. Combined cost estimate \$ 446,287.00. with the pension funds out, it will be estimated to cost \$275,000.00 annually.

Motion by Chairperson Weffelmeyer and Seconded by Vice Chair Davis to approve the presented Lagers L-6 as presented above, Roll Call Vote:

Director Hennessey—Yea	Vice Chair Davis—Yea	Chairperson Kirchhofer--Yea
Secretary Cowley--Yea	Director Weffelmeyer--Yea	Treasurer Rider—Yea

- e. Chief presented the **Lagers Resolution 24-20-05** and asked for the board to grant authority to the Chief to execute and submit June 24th when the 45 day posting passes.

Motion by Treasurer Rider Seconded by Vice Chair Davis to accept and approve **Resolution 24-20-05** and giving the Chief authority to execute and submit June 24th when the 45-day posting Roll Call Vote:

Director Hennessey—Yea Vice Chair Davis—Yea Chairperson Kirchhofer--Yea
 Secretary Cowley--Yea Director Weffelmeyer--Yea Treasurer Rider—Yea

- f. Chief presented the bid for Johnson Controls to install the access control on the bay door into the building at \$6,125.64.

Motion by Secretary Cowley and Seconded Vice Chair Davis to approve the Johnson Control bid at \$6,125.64 Roll Call Vote:

Director Hennessey—Yea Vice Chair Davis—Yea Treasurer Kirchhofer--Yea
 Secretary Cowley--Yea Chairperson Weffelmeyer--Yea Director Rider—Yea

- g. Chairperson Weffelmeyer presented his resignation from the board effective today. The resignation was accepted, and our gratitude was expressed for his amazing 9 years dedicated to leading our district.
- h. Appointment of new member Leemar Scott to the open Board seat and his swearing in to fill the remainder of the open seat through April 2027

11. Business & Financial Reports

- a. Balance Sheet of Accounts
- b. Accounts Receivable (\$201,412.56)
- c. General Checking \$2,130,918.58
- d. Investments \$3,210,000.00
- e. Total Combined **\$5,340,918.58**
- f. Money Market (0935) \$110,386.57
- g. Capital Projects \$25,000.00
- h. Capital Projects Invest \$2,832,490.65
- i. Debit Service \$736,850.82
- j. Total Bound Accounts **\$3,594,341.47**

12. Uncollectible Report March 2024 \$9,378.53

Motion by Secretary Cowley and Seconded by Vice Chair Davis to approve the uncollectible report March 2024 in the amount of **\$9,378.53** Roll Call Vote:

Director Hennessey—Yea Vice Chair Davis—Yea Chairperson Kirchhofer--Yea
 Secretary Cowley--Yea Director Scott--Yea Treasurer Rider—Yea

13. Uncollectible Report April 2024 \$1,085.56

Motion by Treasurer Rider and Seconded by Vice Chair Davis to approve the uncollectible report April 2024 in the amount of **\$1,085.56** Roll Call Vote:

Director Hennessey—Yea	Vice Chair Davis—Yea	Chairperson Kirchhofer--Yea
Secretary Cowley--Yea	Director Scott--Yea	Treasurer Rider—Yea

14. Approval of District Bills

March 2024 includes payrolls of 3/8/2024 & 3/22/2024 in the amount of **\$237,554.67** Motion by Treasurer Rider and Seconded by Vice Chair Davis to approve the bills for March 2024 in the amount of **\$237,554.67**. Roll Call Vote:

Director Hennessey—Yea	Vice Chair Davis—Yea	Chairperson Kirchhofer--Yea
Secretary Cowley--Yea	Director Scott--Yea	Treasurer Rider—Yea

15. Approval of District Bills

April 2024 includes payrolls of 4/5/2024 & 4/19/2024 in the amount of **\$471,319.15** Motion by Treasurer Rider and Seconded by Director Hennessey to approve the bills for April 2024 in the amount of **\$471,319.15**. Roll Call Vote:

Director Hennessey—Yea	Vice Chair Davis—Yea	Chairperson Kirchhofer--Yea
Secretary Cowley--Yea	Director Scott--Yea	Treasurer Rider—Yea

16. Motion to adjourn.

Motion by Secretary Cowley and Seconded by Vice Chair Davis to adjourn at 6:38 pm All in Favor:

Director Hennessey—Yea	Vice Chair Davis—Yea	Chairperson Kirchhofer--Yea
Secretary Cowley--Yea	Director Scott--Yea	Treasurer Rider—Yea

ATTEST

Den Kirchhofer

ATTEST

Rebecca Cowley