

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of April 17th, Open Minutes

1. **Call to Order**

The meeting was called the open meeting to order of the North Jefferson County Ambulance District Board of Directors to order at **6:15 pm**

2. **Roll Call**

Director's Present, Secretary Cowley, Vice Chair Davis, Director Hennessey, Treasure Weffelmeyer, Director Kirchhofer, Chair Davis

Absent: Director Kays

Late Arrival: N/A

In Attendance:

Staff: Chief Guinn, CMO Walter

Guests: Robert Sweeney

3. **Pledge of Allegiance**

The Board led the Pledge of Allegiance

4. **Approval of Agenda**

Motion to approve the agenda as presented with amendments adding I. and J. under new business by Secretary Cowley and Seconded by Vice Chair Davis. All in Favor:

Director Kays—Absent

Vice Chair Davis—Yea

Director Kirchhofer--Yea

Secretary Cowley--Yea

Director Hennessey—Yea

Treasurer Weffelmeyer—Yea

5. **Open Minutes March 20th, 2023**

Motion to approve the Open Minutes of March 20th, 2023, by Vice Chair Davis and Seconded by Secretary Cowley. All in Favor:

Director Kays—Absent

Vice Chair Davis—Yea

Director Kirchhofer--Yea

Secretary Cowley--Yea

Director Hennessey—Yea

Treasurer Weffelmeyer—Yea

6. **Executive Minutes**

N/A

7. **Public Forum- N/A**

- a. No public in attendance

8. **Local 2665-Union Update**

- a. Chief Guinn advised he had just spoken with Steward Boehm; he advised all is going great. The shop wanted to welcome the new members and ensure they are looking forward to working with them in the future. Chair Weffelmeyer advised he would like to thank prior member Kays for his commitment to assisting for the time he served and assisting with building projects.

9. **Chief's Report**

- b. Communications: Chief advised they have received several calls from community members and patients expressing their gratitude for the care administered by our paramedics.

10. **Old Business**

- a. The Chief advised board member training at the Lodge is set for us to arrive on June 19th and check out on June 22nd.

11. **New Business**

- a. Swearing in newly elected members by counsel.
- b. Election of Officers; **Chairperson** Diana Davis nominated Kurt Weffelmeyer Seconded by Desi Kirchhofer no other nominations on heard Motion to close the nominations by Diana Davis and Seconded by Rebecca Cowley. **Vice Chair** Rebecca Cowley nominated Diana Davis, Seconded by Desi Kirchhofer, no other nominations heard, Motion to close nominations by Chairperson Weffelmeyer and Seconded by Vice Chair Davis, **Secretary** Chairperson Weffelmeyer nominated Rebecca Cowley Seconded by Vice Chair Davis, n o other nominations heard, Motion to close nominations by Vice Chair Davis and Seconded by Secretary Cowley, **Treasurer** Chairperson Weffelmeyer nominated Desi Kirchhofer Seconded by Vice Chair Davis no other nominations heard, Motion to close nominations by Chairperson Weffelmeyer and Seconded by Vice Chair Davis all nominations closed and board seats set.
- c. The Chief advised Counsel Sweeney and Chief would be announcing a date for internal board training, reviewing the updated by-laws.
- d. Approval of quotes to install programmable LED message boards at both locations by Signature Signs for a combined total of \$111,378.19 Motion by Vice Chair Davis and Seconded by Secretary Cowley roll call vote.:

Treasurer Kirchhofer --Yea	Director Rider—Yea	Vice Chair Davis--Yea
Secretary Cowley--Yea	Director Hennessey—Yea	Chairperson Weffelmeyer—Yea

- e. Chief presented a new web-based phone system from Computer St. louis and asked for \$13,000 to begin the project. Motion by Secretary Cowley and Seconded by Vice Chair Davis: Roll Call Vote:

Treasurer Kirchhofer --Yea	Director Rider—Yea	Vice Chair Davis--Yea
Secretary Cowley--Yea	Director Hennessey—Yea	Chairperson Weffelmeyer—Yea

- f. The Chief presented the alerting systema and explained the reason they are holding off on making the move to install until JeffCo911 decides.
- g. The chief advised them to replace the dishwashers at two houses with a commercial grade for \$1,600.
- h. The Chief advised us we had an accident occur at one house, all investigation has been completed and the door is being repaired.
- i. Health Insurance Renewal to stay the same with a 9.5% increase. Motion by Secretary Cowley and Seconded by Director Hennessey Roll Call Vote:

Treasurer Kirchhofer --Yea	Director Rider—Yea	Vice Chair Davis--Yea
Secretary Cowley--Yea	Director Hennessey—Yea	Chairperson Weffelmeyer—Yea

- a. The Chief presented an enhanced EAP program to assist our personnel and ensure everyone can access it in a timely manner for a cost of \$4,500, this was not budgeted but we can amend and move funds. Motion by Secretary Cowley and Seconded by Treasurer Kirchhofer: Roll Call Vote:

Treasurer Kirchhofer --Yea	Director Rider—Yea	Vice Chair Davis--Yea
Secretary Cowley--Yea	Director Hennessey—Yea	Chairperson Weffelmeyer—Yea

b.

12. **Business & Financial Reports**

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|------------------------------|-----------------------|
| a. Balance Sheet of Accounts | |
| b. General Checking | \$856,978.19 |
| c. Investments | \$2,723,000.00 |
| d. Total Combined | \$3,579,978.19 |
| e. Money Market (0935) | \$57,146.92 |
| f. Capital Projects | \$25,000.00 |
| g. Capital Projects Invest | \$4,022,592.93 |
| h. Debit Service | \$437,650.00 |
| i. Balance Sheet | |
| j. Current Budget | |

13. **Uncollectible Report March 2023 \$40,022.05**

Motion by Vice Chair Davis and Seconded by Secretary Cowley to approve the uncollectible report in the amount of **\$40,022.05** Roll Call Vote:

Treasurer Kirchhofer --Yea	Director Rider—Yea	Vice Chair Davis--Yea
Secretary Cowley--Yea	Director Hennessey—Yea	Chairperson Weffelmeyer—Yea

14. **Approval of District Bills** for March 2023 including payrolls of 3/10/203 & 3/24/2023 in the amount of **\$371,366.91**

Motion by Vice Chair Davis and Seconded by Secretary Cowley to approve the bills for March 2023 including payrolls of 3/10/203 & 3/24/2023 in the amount of **\$371,366.91**.
Roll Call Vote:

Treasurer Kirchhofer --Yea	Director Rider—Yea	Vice Chair Davis--Yea
Secretary Cowley--Yea	Director Hennessey—Yea	Chairperson Weffelmeyer—Yea

15. **Motion to close open** and adjourn by Vice Chair Davis and Seconded by Treasurer Kirchhofer to adjourn at 6:55 pm All in Favor:

Treasurer Kirchhofer --Yea	Director Rider—Yea	Vice Chair Davis--Yea
Secretary Cowley--Yea	Director Hennessey—Yea	Chairperson Weffelmeyer—Yea

(SEAL)

ATTEST

ATTEST

Krist Weffelmeyer

Diana Davis
