

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of August 15th, 2022, Open Minutes

1. **Call to Order**

Chief Guinn called the open meeting to order of the North Jefferson County Ambulance District Board of Directors to order at **6:15 pm**.

2. **Roll Call**

Director's Present: Treasurer Weffelmeyer, Secretary Cowley, Chairperson Hloben, Director Kays

Absent: Vice Chair Davis

Late Arrival: Director Hennessey 6:16pm

In Attendance:

Staff: Chief Guinn, CFO Wilson, Claims Specialist Coleman, Captain Walter, Paramedic's Exler, Kessel's, Calvin

Guests: Counsel Sweeney

3. **Pledge of Allegiance**

Chief Guinn lead the Pledge of Allegiance

4. **Approval of Agenda**

Vote to approve the agenda as presented by Treasurer Weffelmeyer and Seconded by Director Kays. Roll Call Vote:

Chairperson Hloben --Yea Director Kays--Yea

Treasurer Weffelmeyer – Yea Secretary Cowley--Yea Director Hennessey--Yea

5. **Approval of the Open Minutes**

- a. Motion by Secretary Cowley and Seconded by Treasurer Weffelmeyer to approve the Open Minutes from **July 18th, 2022**. Roll Call Vote:

Chairperson Hloben --Yea Director Kays--Yea

Treasurer Weffelmeyer – Yea Secretary Cowley--Yea Director Hennessey--Yea

- b. Motion by Chairperson Hloben and Seconded by Secretary Cowley to approve the Executive Work Session Minutes from **July 27th, 2022**. Roll Call Vote:

Chairperson Hloben --Yea Director Kays--Yea

Treasurer Weffelmeyer – Yea Secretary Cowley--Yea Director Hennessey--Yea

Public Forum

Nothing to report.

6. **Local 2665 Union Update**

- a. Nothing to report from the Union

7. **Chief's Report**

- a. Communications: Chief Guinn reported on receiving several phone calls from community members expressing praise for our responders and the excellent care they give. One gentleman even explained how one of our members assisted him through setting up his body donation in advance and transport to make him feel better and at ease.

- b. Chief presented a new call statistics report detailing call volume per month, unit hours available monthly and time on task.

8. **Old Business**

- a. Chief Guinn presented a short update on the bond issue
- b. Chief advised 6817 does require a new motor or a rebuild, the repair shop is searching for the best option.
- c. Contract Negotiations was moved to executive

9. **New Business**

- a. Chief presented the newly completed NJCAD educational advancement agreement program.
- b. Chief advised they completed the hiring process and John Mc Carver has been chosen as the new fulltime employee that will begin his employment with NJCAD September 4th on b crew. John come too us from Berkeley Fire Department.
- c. Forming of a bond committee
- d. CFO Wilson and Chief will be working with Commerce and Spinner and Kummer with opening new accounts for the bond issue.
- e. Chief advised of several items the district will be allowed to reimburse the operating budget out of the bond issue
- f. Chief has asked the sewer district to get quotes to extend the sewer and hook one house to the sewer to disconnect the septic system.
- g. Chief asked the board to approve the ordering of a new ambulance in the amount of \$352,000
Motion by Treasurer Weffelmeyer and Seconded by Director Kays to approve the ordering/ purchase of an ambulance in the amount f \$352,000. Roll Call Vote:

Chairperson Hloben --Yea Director Kays--Yea

Treasurer Weffelmeyer – Yea Secretary Cowley--Yea Director Hennessey—Yea

- h. Chief asked the board to approve the ordering of a new Tahoe in the amount of \$62,000.
Motion by Secretary Cowley and Seconded by Director Hennessey to approve the ordering/ purchase of a Tahoe in the amount f \$62,000. Roll Call Vote:

Chairperson Hloben --Yea Director Kays--Yea

Treasurer Weffelmeyer – Yea Secretary Cowley--Yea Director Hennessey—Yea

- i. Chief advised the district is hosting an informational presentation from the Union on their newly formed Health Insurance program on August 24th, they will be bringing in lunch for all that attend.
- j. Chief advised he was wanting to move forward on having Lagers begin an actuary study of the district to see what if any options are available for the district to better the current pension plan.
- k. Chief advised he has secured the small room at Grand Slam as they requested for September 14th at 5pm for the executive work session.

10. **Business & Financial Reports**

a. Balance Sheet of Accounts:

i.	General Checking:	\$501,761.07
ii.	Investments:	\$1,489,000.00
iii.	Total Combined Accounts:	\$1,990,761.07
iv.	Money Market (0935)	\$105,860.74

b. Balance Sheet

c. Current Budget

d. Uncollectible Report **July 2022** in the amount of **\$13,983.37**

Motion by Secretary Cowley Seconded by Director Hennessey to approve the uncollectible report for **July 2022**. Roll Call Vote:

Chairperson Hloben --Yea Director Kays--Yea

Treasurer Weffelmeyer – Yea Secretary Cowley--Yea Director Hennessey--Yea

e. Approval of District bills for **July 2022** including payrolls of **7/1/2022, 7/15/2022 & 7/29/2022** in the amount of **\$193,718.77**

Motion by Treasurer Weffelmeyer Seconded by Director Kays to approve the District Bills for July 2022. Roll Call Vote:

Chairperson Hloben --Yea Director Kays--Yea

Treasurer Weffelmeyer – Yea Secretary Cowley--Yea Director Hennessey--Yea

f. Motion to close open and open executive at 6:48pm by Secretary Cowley and Seconded by Director Kays Roll Call Vote:

Chairperson Hloben --Yea Director Kays--Yea

Treasurer Weffelmeyer – Yea Secretary Cowley--Yea Director Hennessey--Yea

g. Motion to close executive and return to open with nothing to report at 7:53 pm by Secretary Cowley and Seconded by Director Kays Roll Call Vote:

Chairperson Hloben --Yea Director Kays--Yea

Treasurer Weffelmeyer – Yea Secretary Cowley--Yea Director Hennessey--Yea

a. Motion to adjourn at **7:54 pm** by Secretary Cowley and Seconded by Director Kays Roll Call Vote:

Chairperson Hloben --Yea Director Kays--Yea

Treasurer Weffelmeyer – Yea Secretary Cowley--Yea Director Hennessey--Yea

(SEAL)

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