

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of February 27th, Open Minutes

1. **Call to Order**

The meeting was called the open meeting to order of the North Jefferson County Ambulance District Board of Directors to order at **6:15 pm**

2. **Roll Call**

Director's Present, Secretary Cowley, Director Kays, Vice Chair Davis, Director Hennessey, Treasure Weffelmeyer, Director Kirchhofer

Absent: N/A

Late Arrival: Vice Chair Davis 6:21pm

In Attendance:

Staff: Chief Guinn, CFO Wilson, CMO Walter, Claims Specialist Goleman, Captain Ohara, Paramedic Hutchings, Paramedic Bryan,

Guests: Robert Sweeney

3. **Pledge of Allegiance**

The Board led the Pledge of Allegiance

4. **Approval of Agenda**

Motion to approve the agenda as presented by Secretary Cowley and Seconded by Director Kays. All in Favor:

Director Kays—Yea

Vice Chair Davis—Yea

Director Kirchhofer--Yea

Secretary Cowley--Yea

Director Hennessey—Yea

Treasurer Weffelmeyer—Yea

5. **Open Minutes January 16th, 2023**

Motion to approve the Open Minutes of January 17th, 2023, by Secretary Cowley and Seconded by Director Kays. All in Favor:

Director Kays—Yea

Vice Chair Davis—Yea

Director Kirchhofer--Yea

Secretary Cowley—Yea

Director Hennessey—Yea

Treasurer Weffelmeyer—Yea

6. **Executive Minutes**

N/A

7. **Public Forum- N/A**

- a. No public in attendance

8. **Local 2665-Union Update**

- a. Captain O'Hara and Paramedic Hutchings advised everything is going great.

9. **Chief's Report**

- b. Communications: Chief advised they have CPR classes scheduled for the Oasis group of 25 plus for training. Chief further advised the room is secured for Briarcliff subdivision.

10. Old Business

- a. Lucas 3 CPR machines are in
- b. Sim man3g plus has arrived.

11. New Business

- a. Chief advised and welcomed Chief Medical Officer Walter who is starting March 1st.
- b. Welcoming and announced newly hired paramedic Chastity Cory
- c. The district has hired 10 new part time paramedics.
- d. Board member training at the Lodge June 20th & 21st; Chief is researching class start and end times.
- e. Chief presented a quote from Zoll for upgrading the cardiac monitors with real BVM. Motion by Vice Chair Davis and Seconded by Secretary Cowley roll call vote.

Director Kirchhofer --Yea Director Kays—Yea Vice Chair Davis—Yea
Secretary Cowley--Yea Director Hennessey—Yea Treasurer Weffelmeyer—Yea

- f. Chief presented an engagement agreement with Gilmore & Bell to monitor all post taxes. Motion by Vice Chair Davis and Seconded by Secretary Cowley: Roll Call Vote:

Director Kirchhofer --Yea Director Kays—Yea Vice Chair Davis--Yea
Secretary Cowley--Yea Director Hennessey—Yea Treasurer Weffelmeyer—Yea

12. Business & Financial Reports

- a. Balance Sheet of Accounts
- b. General Checking \$917,571.99
- c. Investments \$2,722,780.00
- d. Total Combined **\$3,640,351.99**
- e. Money Market (0935) \$47,134.71
- f. Capital Projects \$25,000.00
- g. Capital Projects Invest \$4,185,315.43
- h. Debit Service \$911,274.67
- i. Total Bond Accounts **\$5,121,590.01**
- j. Balance Sheet
- k. Current Budget

13. Uncollectible Report January \$22,945.17

Motion by Secretary Cowley and Seconded by Vice Chair Davis to approve the uncollectible report in the amount of **\$22,945.17** Roll Call Vote:

Director Kirchhofer --Yea Director Kays—Yea Vice Chair Davis—Yea
Secretary Cowley--Yea Director Hennessey—Yea Treasurer Weffelmeyer—Yea

14. **Approval of District Bills** for January 2023 including payrolls of 1/3/203 & 1/27/2023 in the amount of **\$495,806.12**
Motion by Vice Chair Davis and Seconded by Director Hennessey to approve the bills for January 2023 including payrolls of 1/3/2023 and 1/27/2023 in the amount of \$495,806.12.
Roll Call Vote:

Director Kirchhofer --Yea	Director Kays—Yea	Vice Chair Davis—Yea
Secretary Cowley--Yea	Director Hennessey—Yea	Treasurer Weffelmeyer—Yea

15. **Motion to close open** and adjourn by Vice Chair Davis and Seconded by Director Hennessey to adjourn at 6:36 pm All in Favor:

Director Kirchhofer --Yea	Director Kays—Yea	Vice Chair Davis—Yea
Secretary Cowley--Yea	Director Hennessey—Yea	Treasurer Weffelmeyer—Yea

(SEAL)

ATTEST

Rebecca Cowley

ATTEST

Diana F. Davis

ORIGINAL