

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of November 28th, 2022, Open Minutes

1. **Call to Order** ✓

Chief Guinn called the open meeting to order of the North Jefferson County Ambulance District Board of Directors to order at **6:15 pm**

2. **Roll Call** ✓

Director's Present, Secretary Cowley, Chairperson Hloben, Director Kays, Vice Chair Davis, ✓
Director Hennessey, Treasure Weffelmeyer

Absent: N/A

Late Arrival: N/A

In Attendance:

Staff: Chief Guinn, Captain Boehm

Guests: Robert Sweeney, Ryan Schlichting, Tim Schlichting, Dr. Desi Kirchhofer

3. **Pledge of Allegiance**

Scout, Ryan Schlichting led the Pledge of Allegiance

4. **Approval of Agenda** ✓

Vote to approve the agenda with adding item F under New Business the Holiday Party/December Board Meeting being moved to December 16th, prior the Holiday Party, first Treasurer Weffelmeyer and Seconded by Vice Chair Davis. Roll Call Vote:

Chairperson Hloben --Yea

Director Kays—Yea

Vice Chair Davis--Yea

Secretary Cowley--Yea

Director Hennessey—Yea

Treasurer Weffelmeyer—Yea

5. **Open Minutes October 17th 2022**

Vote to approve the Open Minutes of October 17th, 2022, by Secretary Cowley and Seconded by Director Kays. Roll Call Vote:

Chairperson Hloben --Yea

Director Kays—Yea

Vice Chair Davis--Yea

Secretary Cowley--Yea

Director Hennessey—Yea

Treasurer Weffelmeyer—Yea

6. **Executive Minutes**

N/A

7. **Public Forum- N/A**

- a. Chief welcomed Ryan Schlichting, Tim Schlichting and Dr. Desi Kirchhofer

8. **Local 2665-Union Update**

- a. Steward Boehm thanked Chairperson Hloben for her years of service

9. **Chief's Report**

- b. Communications: Chief advised after being evaluated for the tax refund program, the answer was received the district was not eligible with being governmental based.

10. Old Business

- a. Chief advised the new Tahoe has arrived and is awaiting on decals, lights, and sirens.
- b. Chief advised both ambulances are back in service.

11. New Business

- a. Chief presented a quote from Zoll Medical for new cases for all of the EKG monitors which are bio-hazard safe. Motion by Director Kays and Seconded by Secretary Cowley to approve the purchase of the presented Zoll quote in the amount of \$3,148.00. Roll Call Vote:

Chairperson Hloben --Yea	Director Kays—Yea	Vice Chair Davis--Yea
Secretary Cowley--Yea	Director Hennessey—Yea	Treasurer Weffelmeyer—Yea

- b. Chief presented a quote for Oleo lights to be installed at 1130 Gravois rd. in the amount of \$9,781.26. Motion by Secretary Cowley and Seconded by Director Kays to approve the Oleo lights quote in the amount of \$9,781.26. Roll Call Vote:

Chairperson Hloben --Yea	Director Kays—Yea	Vice Chair Davis--Yea
Secretary Cowley--Yea	Director Hennessey—Yea	Treasurer Weffelmeyer—Yea

- c. Chief advised they are currently awaiting the quote for the installation of the new cardiac kind alerting system at the 1130 Gravois Rd. location.
- d. Chief advised Board Elections are open for signing up December 6th – December 27th, Chairperson Hloben presented all members with her letter of resignation from the board.
- e. Holiday Party will be December 16th, 2022, at Pipillos Banquet center on High ridge Blvd.
- f. December Board Meeting has been moved to December 16th, 2022 @ 6pm @ Pipillos Banquet center.
- g. Motion by Secretary Cowley to appoint Dr. Desi kirchhofer to fill the remainder of the open position Seconded by Vice Chair Davis. Roll Call Vote: Motion passes

Chairperson Hloben --Abstain	Director Kays—Nay	Vice Chair Davis--Yea
Secretary Cowley--Yea	Director Hennessey—Yea	Treasurer Weffelmeyer-Present

- h. Resolution Establishing Election
Motion by Secretary Cowley and Seconded by Vice Chair Davis to approve the Resolution to Establish Election. Roll Call Vote:

Chairperson Hloben --Yea	Director Kays—Yea	Vice Chair Davis--Yea
Secretary Cowley--Yea	Director Hennessey—Yea	Treasurer Weffelmeyer—Yea

12. Business & Financial Reports

- a. Balance Sheet of Accounts
- b. General Checking \$707,191.93
- c. Investments \$1,240,841.39
- d. Total Combined \$1,948,033.32

- e. Money Market (0935) \$108,451.43
- f. Balance Sheet
- g. Current Budget

13. Uncollectible Report October 2022 **\$9,539.46**
Motion by Chairperson Hloben and Seconded by Director Hennessey to approve the uncollectible report in the amount of \$9,539.46. Roll Call Vote:

Chairperson Hloben --Yea	Director Kays—Yea	Vice Chair Davis--Yea
Secretary Cowley--Yea	Director Hennessey—Yea	Treasurer Weffelmeyer—Yea

14. Approval of District Bills for October 2022 including payrolls of 10/7/2022 and 10/21/2022 in the amount of \$212,697.63
Motion by Treasurer Weffelmeyer and Seconded by Secretary Cowley to approve the bills for September 2022 including payrolls of 9/9/2022 and 9/23/2022 in the amount of \$212,697.63.
Roll Call Vote:

Chairperson Hloben --Yea	Director Kays—Yea	Vice Chair Davis--Yea
Secretary Cowley--Yea	Director Hennessey—Yea	Treasurer Weffelmeyer—Yea

15. Motion to close open and open closed by Secretary Cowley and Seconded by Vice Chair Davis, at the request of Chairperson Hloben and Director Kays, at this time Director Kays requested the Chief and Attorney leave the room. Roll Call Vote:

Chairperson Hloben --Yea	Director Kays—Yea	Vice Chair Davis--Yea
Secretary Cowley--Yea	Director Hennessey—Yea	Treasurer Weffelmeyer—Yea

16. Motion to close executive and adjourn with nothing to report out at 7:36 pm by Vice Chair Davis and Seconded by Treasurer Weffelmeyer. All in Favor.

(SEAL)

ATTEST

Diana L. Davis

ATTEST

Heidi Weffelmeyer