

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of December 15th, Open Minutes

1. **Call to Order**

The meeting was called the open meeting to order of the North Jefferson County Ambulance District Board of Directors to order at 6:03 pm

2. **Roll Call**

Director's Present, Secretary Cowley, Vice Chair Davis, Director Rider, Chairperson Weffelmeyer, Treasurer Kirchhofer, Director Hennessey

Absent: N/A

Late Arrival: N/A

In Attendance:

Staff: Chief Guinn

Guests: N/A

3. **Pledge of Allegiance**

N/A

4. **Approval of Agenda**

Motion to approve the agenda as presented by Director Rider and Seconded by Vice Chair Davis
All in Favor:

Director Hennessey—Yea

Vice Chair Davis—Yea

Director Kirchhofer--Yea

Secretary Cowley--Yea

Treasurer Weffelmeyer—Yea

Director Rider--Yea

5. **Open Minutes October 16th, 2023**

Motion to approve the Open Minutes of October 16th, 2023, by Chairperson Weffelmeyer and Seconded by Vice Chair Davis. All in Favor: Roll Call

Director Hennessey—Yea

Vice Chair Davis—Yea

Director Kirchhofer--Yea

Secretary Cowley--Yea

Treasurer Weffelmeyer—Yea

Director Rider--Yea

6. **Public Forum- N/A**

a. No public in attendance

7. **Local 2665-Union Update**

a. N/A

8. **Chief's Report**

b. Communications: Chief advised SEMS Medical Direction Platform is moving forward as expected.

- f. Motion to approve the Chief to spend up to \$25,000.00 for the Computer St. Louis quote of 10 new surface procs and equipment along with new IPADs for the trucks. Motion by Secretary Cowley and Seconded by Director Rider Roll Call Vote:

Director Hennessey—Absent	Vice Chair Davis—Yea	Director Kirchhofer--Yea
Secretary Cowley--Yea	Treasurer Weffelmeyer—Yea	Director Rider—Yea

11. **Business & Financial Reports**

- | | |
|------------------------------|-----------------------|
| a. Balance Sheet of Accounts | |
| b. General Checking | \$1,187,173.41 |
| c. Investments | \$2,466,000.00 |
| d. Total Combined | \$3,653,173.41 |
| e. Money Market (0935) | \$85,107.18 |
| f. Capital Projects | \$25,000.00 |
| g. Capital Projects Invest | \$3,890,752.28 |
| h. Debit Service | \$656,638.43 |
| i. Balance Sheet | |
| j. Current Budget | |

12. **Uncollectible Report October 2023 \$937.30**

Motion by Chairperson Weffelmeyer and Seconded by Secretary Cowley to approve the uncollectible report in the amount of **\$937.30** Roll Call Vote:

Director Hennessey—Yea	Vice Chair Davis—Yea	Director Kirchhofer--Yea
Secretary Cowley--Yea	Treasurer Weffelmeyer—Yea	Director Rider—Yea

13. **Uncollectible Report November 2023 \$17,022.48**

Motion by Secretary Cowley and Seconded by Vice Chair Davis to approve the uncollectible report in the amount of **\$17,022.48** Roll Call Vote:

Director Hennessey—Yea	Vice Chair Davis—Yea	Director Kirchhofer--Yea
Secretary Cowley--Yea	Treasurer Weffelmeyer—Yea	Director Rider--Yea

14. **Approval of District Bills** for October 2023 including payrolls of 10/06/2023 & 10/20/2023 in the amount of **\$253,977.85** Motion by Chairperson Weffelmeyer and Seconded by Director Rider to approve the bills for October 2023. Roll Call Vote:

Director Hennessey—Yea	Vice Chair Davis—Yea	Director Kirchhofer--Yea
Secretary Cowley--Yea	Treasurer Weffelmeyer—Yea	Director Rider—Yea

15. **Approval of District Bills** for November 2023 including payrolls of 11/3/2023 & 11/17/2023 in the amount of **\$379,159.42** Motion by Secretary Cowley and Seconded by Director Rider to approve the bills for November 2023. Roll Call Vote:

Director Hennessey—Yea	Vice Chair Davis—Yea	Director Kirchhofer--Yea
Secretary Cowley--Yea	Treasurer Weffelmeyer—Yea	Director Rider—Yea

9. **Old Business**

- a. Vote to approve the G2 Alerting system through Honeywell for \$54,378.16 vote to approve. Motion by Secretary Cowley and Seconded by Director Hennessey, Roll Call Vote:

Director Hennessey—Absent	Vice Chair Davis—Yea	Director Kirchhofer--Yea
Secretary Cowley--Yea	Treasurer Weffelmeyer—Yea	Director Rider—Yea

- b. Vote to approve the Purchase of 4 power stretchers and 4 power loads with PM plans for \$290,447.24. Motion by Secretary Cowley and Seconded by Chairperson Weffelmeyer, Roll Call Vote:

Director Hennessey—Absent	Vice Chair Davis—Yea	Director Kirchhofer--Yea
Secretary Cowley--Yea	Treasurer Weffelmeyer—Yea	Director Rider—Yea

10. **New Business**

- a. Vote to approve the Resolution Establishing which was completed on November the 20th. Motion by Chairperson Weffelmeyer and Seconded by Treasurer Kirchhofer, Roll Call Vote:

Director Hennessey—Absent	Vice Chair Davis—Yea	Director Kirchhofer--Yea
Secretary Cowley--Yea	Treasurer Weffelmeyer—Yea	Director Rider—Yea

- b. Execution of signature card for new checking account through Commerce Bank for SEMS Medical Direction account. Motion by Director Rider and Seconded by Treasurer Kirchhofer, Roll Call Vote:

Director Hennessey—Absent	Vice Chair Davis—Yea	Director Kirchhofer--Yea
Secretary Cowley--Yea	Treasurer Weffelmeyer—Yea	Director Rider—Yea

- c. Chief advised on completed audit of segregation of duties and some missing receipts.
d. Vote to approve the amended 2023 budget as presented by the auditor. Motion by Secretary Cowley and Seconded by Director Rider, Roll Call Vote:

Director Hennessey—Absent	Vice Chair Davis—Yea	Director Kirchhofer--Yea
Secretary Cowley--Yea	Treasurer Weffelmeyer—Yea	Director Rider—Yea

- e. Narcotic safe and software quote and approval for purchase in the amount of \$16,091.00. Motion by Secretary Cowley and Seconded by Vice Chair Davis, Roll Call Vote:

Director Hennessey—Absent	Vice Chair Davis—Yea	Director Kirchhofer--Yea
Secretary Cowley--Yea	Treasurer Weffelmeyer—Yea	Director Rider—Yea

16. **Motion to adjourn** by Secretary Cowley and Seconded by Chairperson Weffelmeyer to adjourn at 6:16pm All in Favor:

Director Hennessey—Yea

Vice Chair Davis—Yea

Director Kirchhofer--Yea

Secretary Cowley--Yea

Treasurer Weffelmeyer—Yea

Director Rider--Yea

ATTEST Robert Weffelmeyer

ATTEST Rebecca Cowley

ORIGINAL