

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of September 16th, 2024, Open Minutes

1. **Call to Order**

The open meeting was called to order of the North Jefferson County Ambulance District Board of Directors to at 6:15 pm

2. **Roll Call**

Director's Present, Chairperson Kirchhofer, Vice Chair Davis, Secretary Cowley, Treasurer Rider, Director Hennessey, Director Scott

Absent: N/A

Late Arrival: N/A

In Attendance:

Staff: Chief Guinn, Business Manager Wilson, CMO Walter, Legal Counsel Sweeney

Guests: N/A

3. **Pledge of Allegiance**

The Pledge of Allegiance was led by the Chairperson.

4. **Approval of Agenda**

Motion to approve the agenda as presented by Secretary Cowley and Seconded by Director Hennessey All in Favor:

Chairperson Kirchhofer—Yea Vice Chair Davis—Yea Treasurer Rider--Yea

Secretary Cowley--Yea Director Hennessey--Yea Director Scott—Absent

5. **Open Minutes 8/19/2024**

Motion to approve the Open Minutes of August 19th, 2024, by Treasurer Rider and Second by Vice Chair Davis. All in Favor: Roll Call

Chairperson Kirchhofer—Yea Vice Chair Davis—Yea Treasurer Rider--Yea

Secretary Cowley—Yea Director Hennessey--Yea Director Scott--Absent

6. **Public Forum- N/A**

a. No one addressed the board when offered.

7. **Local 2665-Union Update**

a. Chief advised allis going good with the shop

8. **Chief's Report**

a. Communications: Chief advised the district has agreed to be a donation center to accept donations for the new 72 bed Ronald McDonald house. All items will be delivered to High Ridge McDonalds on October 5th.

b. 2024 Holiday Party will be December 20th, 2024, at the Pine Hollow in House Springs.

9. **Old Business**

a. Grow marketing report for July

10. **New Business**

- a. Chief advised prior to this meeting the open tax rate hearing was held and the General, Pension and Debt Service tax rates were set for the 2024-2025 year.
- b. Chief read aloud the General and Pension budgets twice each for the initial reading of the 2024-2025-year budgets.
- c. Discussion was had surrounding outsourcing billing to EMS-MC. A vote was taken to approve the Chief to execute the agreement after legal has reviewed the contract. Motion by Director Hennessey Seconded by Director Scott Roll Call Vote:

Chairperson Kirchhofer—Yea Vice Chair Davis—Yea Treasurer Rider—Yea
Secretary Cowley--Yea Director Hennessey--Yea Director Scott—Yea

- d. Vote to Approve the Opticon project planned in the bond issue to replace all outdated intersection equipment and add Caroline and Deloris at the original price of \$45,293.00. Motion by Secretary Cowley and seconded by Treasurer Rider

Chairperson Kirchhofer—Yea Vice Chair Davis—Yea Treasurer Rider--Yea
Secretary Cowley--Yea Director Hennessey--Yea Director Scott—Yea

- e. Vote to Approve the installation of the upgraded Opticon project by the approved vendor Gerstner at \$43,680.00 Motion by Treasurer Rider Seconded by Secretary Cowley Roll Call Vote:

Chairperson Kirchhofer—Yea Vice Chair Davis—Yea Treasurer Rider--Yea
Secretary Cowley--Yea Director Hennessey--Yea Director Scott—Yea

- f. Chief advised a new couch has been purchased for two house at \$4,299.00
- g. Vote to Approve the Chief to sell one of the two older ambulances when the replacement arrives at \$20,000. Motion by Director Hennessey Seconded by Secretary Cowley Roll Call Vote

Chairperson Kirchhofer—Yea Vice Chair Davis—Yea Treasurer Rider--Yea
Secretary Cowley--Yea Director Hennessey--Yea Director Scott—Yea

11. **Business & Financial Reports**

- a. Balance Sheet of Accounts
- b. Accounts Receivable (\$280,256.95)
- c. General Checking \$1,434,742.50
- d. Investments \$3,673,000.00
- e. Total Combined **\$5,107,742.50**
- f. Money Market (0935) \$116,462.83
- g. Capital Projects \$25,000.00
- h. Capital Projects Invest \$2,722,259.31
- i. Debit Service \$671,411.16
- j. SEMS \$68,625.18

12. Uncollectible Report For August 2024 \$8,379.29

August 2024 uncollectible report in the amount of **\$8,379.29** Motion by Vice Chair Davis and Seconded by Treasurer Rider to approve: Roll Call Vote:

Chairperson Kirchhofer—Yea	Vice Chair Davis—Yea	Treasurer Rider—Yea
Secretary Cowley--Yea	Director Hennessey--Yea	Director Scott--Yea

13. Approval of District Bills

August 2024 includes payrolls of 8/9/2024 & 8/23/2024 in the amount of **\$383,800.47** Motion by Treasurer Rider and Seconded by Director Hennessey to approve the bills for August 2024 in the amount of **\$383,800.47**. Roll Call Vote:

Chairperson Kirchhofer—Yea	Vice Chair Davis—Yea	Treasurer Rider--Yea
Secretary Cowley--Yea	Director Hennessey--Yea	Director Scott--Yea

14. Motion to adjourn.

Motion by Secretary Cowley and Seconded by Treasurer Rider to adjourn at 7:04 pm All in Favor:

Chairperson Kirchhofer—Yea	Vice Chair Davis—Yea	Treasurer Rider--Yea
Secretary Cowley--Yea	Director Hennessey--Yea	Director Scott--Yea

ATTEST



ATTEST


